TCAT

THE CHALLENGE ACADEMY TRUST

Trust Board Meeting Minutes

Thursday 11th September 4-6pm

Venue: TCAT Professional Development Centre

Chair: Howard Platt

Clerk: Melissa Alexander m.alexander@tcat.uk.com

Trustee Board Members			**End of Term**	**Attendance**
LB	Linda Boys	Trustee (Foundation - Diocese of Chester)	31/08/2028	✓
JC	John Cartwright	Trustee (Member appointed)	23/06/2029	✓
MG	Matthew Grant	Trustee (Member appointed)	20/06/2028	✓
PM	Phil McEwan	Trustee (Member appointed) (Chair, GSP)	14/07/2029	x
AM	Andrew Moorcroft	**CEO**, Trustee		✓
HP	Howard Platt	**Chair**, Trustee (Member appointed)	01/07/2029	✓
JW	John Warren	Trustee (Member appointed)	11/01/2028	✓
SW	Stephen Whatmore	**Vice Chair**, Trustee (Member appointed) (Chair, BCA)	01/07/2029	x
PW	Peter Winter	Trustee (Member appointed)	11/01/2028	✓
SY	Sheila Yates	Trustee (Chair, PRI)	01/03/2028	x
Also Invited to Attend: TCAT Chairs of Governors				
RB	Richard Barker	Chair of Governors, South Wirral High School		
MB	Moira Bryan	Chair of Governors, Penketh High School		
PC	Phil Calrow	Chair of Governors, Meadowside Primary		
FL	Fergus Laing	Chair of Governors, Broomfields Junior School		
PO	Paul Otter	Chair of Governors, Appleton Thorn Primary		
AO	Ashlea O'Rourke	Chair of Governors, Dallam Community Primary School		
CO	Carole Owen	Chair of Governors, Padgate Academy		
AP	Anita Pailing	Chair of Governors, Bridgewater High School		
GP	Gordon Pennington	Chair of Governors, The Sutton Academy		
CW	Carolyn Williams	Chair of Governors, Penketh South Community Primary		

GW	Geraint Williams	Chair of Governors, Sir Thomas Boteler Church of England Community High School		
Also Invited to Attend: TCAT Central Team				
VB	Vicky Briggs	Director of Education, TCAT	✓	
DH	David Halsall	CFO, TCAT	✓	
AH	Andrew Hawley	TCAT Alternative Provision Lead	✓	
AL	Adrienne Laing	Operations Director, TCAT	✓	
BL	Ben Logan	Head of HR, TCAT	✓	
TL	Tim Long	School Improvement Lead, TCAT	✓	

Documents Shared Prior to the Trust Board Meeting:

Item 6. Minutes from the previous meeting: 10.07.2025
Item 8. TCAT 2040: Vision and Growth Planning Document
Item 9. Outcomes Headline Data 2025
Item 10. ReRoute Alternative Provision Strategy Proposal to Trustees
Item 11. Admissions Policy 2025-2026
Item 12.a Finance Update Presentation
Item 12.b Supporting Document: TCAT Directors Identity Verification Guide
Item 14. TCAT Subsidiary Companies Presentation
Item 15a (i). Trust Wide Policy Schedule
Item 15a (ii). Academy Policy Schedule
Item 15b. Succession Policy Version 2
Item 15c. Access to Trust and LGCB Papers Policy
Item 15d. TCAT Health and Safety Policy

This meeting began at 16:00.

	Agenda Item	
1.	**Welcome** MS welcomed Trustees to the first Trust Board meeting of the academic year.	**MS**
2.	**Absence / Apologies / Non-Attendance** SW sent apologies in advance. PM sent apologies in advance. SY sent apologies in advance. Trustee apologies were accepted.	**MS**
3.	**Register of Interests** There were no register of interests declared. MS requested that Trustees update their personal profile on GovernorHub where required.	**MS**
4.	**Declaration of pecuniary interests in relation to agenda items** There were no declarations of pecuniary interests in relation to the agenda items declared.	**MS**
5.	**Membership and Organisation** Chair Election: HP shared a self-nomination for the role of Chair of Trustees prior to the meeting. ***A vote took place, and HP was unanimously elected as Chair of TCAT's Trust Board.*** HP requested that MS noted this would be HP's last term in post. Vice Chair Election: SW has shared a self-nomination for the role of Vice Chair of Trustees prior to the meeting. ***In SW absence, a vote took place, and SW was elected as Vice Chair of TCAT's Trust Board.*** MS provided Trustees with a brief verbal update relating to Trustee vacancies, confirming that there are three vacancies for the role of Trustee. MS explained that there are two Trustee appointed vacancies, and one Member appointed vacancy. LB shared that Chris Penn is endeavouring to support the Trust with filling the current Diocesan vacancy.	
6.	**Minutes of the Trust Board meeting held on Thursday 10th July 2025** a) Approval of the Minutes: The minutes from the previous meeting were approved. b) Matters arising: No matters were arising from the previous meeting.	**HP**

c) Action log: The Chair checked all actions and assigned individuals confirmed that all actions have been completed.

Action Log:

Minute Ref.	**Action to be taken**	**By Whom**	**Completion date**
5.	MA to share HP email with JG and HO.	MA	ASAP
5.	MA to make a tweak to the LGCB Terms of Reference relating to the resignation of governors/ quorate reference (2.3.1)	MA	ASAP
7.	MA to circulate the CEO Report to all Governors/ CoG and Trustees	MA	ASAP
9.	MA to circulate any actions taken following the noted chairs action in agenda item 9. Relating to Broomfields Junior School's refurbishment.	MA	When required
11.	Amend appendix 1 and bring the Succession Policy carry forward to September 11th	MA	Thursday 4th September
14.	MA to note SW apologies for the meeting scheduled to take place on September 11th.	MA	Thursday 4th September
14.	MA to note PM apologies for the meeting scheduled to take place on September 11th.	MA	Thursday 4th September

7. **CEO Verbal Update** (for information and discussion) — **AM 15 mins**

The CEO provided a comprehensive overview of the start of the academic year and strategic developments across the Trust. The verbal update comprised of the following:

Start of Academic Year: All academies are fully staffed, with strong pupil attendance reported across the Trust (overall: Primary 96% with the national average being 94% and secondary attendance close to 95% with the national average at 92%).

	Academic Outcomes: Results across the Trust were described as broadly positive. Notable improvements were highlighted at Priestley College, particularly in A-Level performance. A more detailed update was provided by VB. **Estates:** Significant capital works have been completed at Padgate Academy and Broomfields Junior School, with further improvements undertaken at Great Sankey Primary School. **Leadership Appointment:** Paul Greenhalgh has been appointed as Principal at Beamont Collegiate Academy. **Staff Induction:** A Trust-wide induction event was held at the TCAT Professional Development Centre on 9 September 2025, welcoming 36 new staff members. **External Support:** TL is leading the implementation of the RISE contracts, valued at £250,000, to enhance external support provision. **Strategic Action Plan (SAP):** The Trust is in Year 2 of its SAP and has begun the Delivery Phase. Key developments include curriculum changes, common assessments, and a digital strategy led by TL. The Central Team is progressing with delivery of core SAP elements for systemisation. **People and Operational Excellence:** Continued focus on automation and efficiency has led to centralisation of IT services, resulting in significant cost savings. **Centralisation**: • The CEO explained that IT across the Trust will be managed centrally, and that detailed analysis and planning has been completed to support with the implementation process. • Governance Offer has launched with the implementation of a team of clerks. AM added that this offer will be extended to ensure enhanced consistency of service and approach across the Trust. • Support Staff Offer has been developed, covering a range of functional roles. BL has created a Line Management training offer, in collaboration with LJMU and is scheduled for rollout across the Trust in December for a pilot programme. The CEO asked if Trustees had any questions they wished to raise. No questions were asked by Trustees, however, several Trustees commented that the CEO Report is thorough and insightful.	
8.	**TCAT 2040: Vision and Growth Planning** (for information and discussion) The CEO shared that the future direction of TCAT and its strategic objectives were discussed during a dedicated planning session held in July 2025 at Ty'n-Y-Felin Outdoor Education Centre. Trustees and members of the Executive Team spent the day engaging in strategic dialogue focused on the long-term development of the Trust. Trustees agreed that the session was highly beneficial, with a clear and shared vision for the future emerging from the discussions.	**AM** **10 mins**

	The CEO invited Trustees to review the draft Vision and Growth document and sought confirmation that they were comfortable with its content prior to wider circulation beyond the Trust Board. ***Trustees unanimously agreed that the Visioning Day had been extremely valuable and confirmed their endorsement for the growth plan. Trustees confirmed their support for the CEO to share the outcomes of the session as appropriate.***	
9.	**Exams Performance** (for information and discussion) VB presented headline academic data across the trust, covering early years, phonics, key stage assessments, GCSEs, and college results. VB highlighted areas of progress, challenges, and the impact of contextual factors and a visual summary was shared detailing academy-level performance. VB provided a verbal overview of each academy's results, drawing Trustee attention to the significance of context. VB confirmed that a more detailed report will go to the Quality and Standards Committee in November for further analysis. <u>EYFS:</u> VB shared that across the Trust, TCAT are broadly in line with national statistics at 68%, with 70% excluding Resources Provisions. VB shared a visual with Trustees which contained the academy level of Good Levels of Development and provided a verbal summary for each academy, including reference to the context for each academy and the four-year trends that have been identified. <u>Year 1: Phonics Screening</u> 76% of Year 1 students passed their phonics with 81% excluding Resource Provisions. In comparison to last year, this result has remained the same. VB shared a visual with Trustees which provided a table of how data has changed from 2022-2025. VB highlighted the significance of all students achieving their phonics. <u>Year 4: Multiplication check full marks</u> 41% achieved full marks broadly in line with national statistics. <u>Year 6: Reading, Writing and Maths Combined</u> 61% of students (62% excluding Designated Provisions) achieved this which is broadly in line with national data. VB referred to the data delivered to Trustees emphasising the significance of individual academies achieving beyond national average data. ***A Trustee queried*** *the lower performance at Meadowside Community Primary and Nursery School.* ***VB responded*** *with a visual showing academy-level trends and explained that pupils make progress over time, with contextual factors playing a significant role.*	**VB** **20 mins**

Secondary
VB provided a visual for the trends of each individual secondary academies and stated that the key focus academies are Beamont Collegiate Academy and Bridgewater High School. VB added that support is in place for South Wirral High School. The grades for student achievements were as follows:

Grade 5+ English and Maths: 44%
Grade 4: 62%
VB explained that this is slightly below national data.

A Trustee questioned *why there is a decrease in results.*
AM explained that attainment might not show positively but progress is.
VB explained t*hat the attainment is data is discussed in detail at scorecard meetings with academy Heads and Principals. VB added that progress figures will not be available for two years.*
VB highlighted that context is hugely important, noting that student progress is typically above average which must be considered when measuring progress.

College

Priestly College reported an increase in high grades and pass rates, especially in A-level and vocational pathways, reflecting targeted improvement efforts. VB provided Trustees with high level data summaries as follows:

A Level:
99.3% pass rate
59.2% high grades

Vocational:
99.3% pass rate
71.5% high grades

Mixed Pathway:
99.8% pass rate
50% high grades

Foundation:
100% pass rate
86.4% high grades

VB concluded that the Executive Team is broadly satisfied with the outcomes, while acknowledging areas for further improvement. AM noted that the results have helped identify core priorities for development across the Trust.
No further questions were raised by Trustees.

10.	**Alternative Provision/ Independent School Application** (for endorsement) AH joined this meeting and provided an overview of his leadership of the Trust's Alternative Provision. AH shared that due to growing community need, the Trust must now make a formal application to register the provision as an independent school. Currently, the Alternative Provision operates without registration, which restricts student access, limits the duration of placements, and prevents eligibility for Department for Education (DfE) funding. AH emphasised the importance of formalising the provision to ensure students receive the most effective support, in line with the Trust's values. Trustees were given a summary of the '*ReRoute Offer*', which includes therapeutic support and a tailored curriculum covering core academic subjects and enrichment opportunities, delivered in small classroom settings. AH shared a short video featuring a student's testimony, illustrating the positive impact of the programme. Impact data presented to Trustees showed a significant increase in attendance among EBSA (Emotionally Based School Avoidance) and SEMH (Social, Emotional and Mental Health) cohorts. Notably, Key Stage 4 students achieved 100% attendance and progressed to post-16 education. AH outlined the growth and development of the provision, noting that facilities are now solely dedicated to the Alternative Provision, located at The Halliwell Jones Stadium. Staffing has been expanded, and a Steering Group comprising senior TCAT leaders is now in place to guide strategic direction. Despite a current financial shortfall of £110,000, AH reported that the projected increase to 34 students is expected to result in a future surplus. ***A Trustee asked*** *if the spending of a place at the alternative provision is taken out of academy budgets.* ***DH confirmed*** *that places are paid for out of individual academy budgets.* ***A Trustee asked*** *how much each place costs at present.* ***AH confirmed*** *that the costing is £16,9000 per students, which is approximately £200 cheaper than local providers.* ***A Trustee asked*** *if external students would generate income for the Trust.* ***DH confirmed external students would generate income for TCAT.*** ***AM added*** *that there are hidden costs attached to individual students to meet their needs.* ***The CEO stated*** *that it is challenging to get a definitive cost, but the moral imperative is to ensure students get the best offer.* ***VB added*** *that the Trust are endeavouring to support students as early as possible to prevent long term placements.* ***A Trustee questioned*** *if TCAT students' needs have been considered.* ***DH explained*** *that steady places have been considered for TCAT with additional places for external clients.*	**AH/ VB** **20 mins**

	AM explained that the Trust cannot currently offer external places or anything beyond twelve weeks due to not having a Free School. AM added that recommendations have been made for the Trust to register for a Free School applications with the long-term prospect of becoming a Free School with DfE funding. ***The Chair queried*** *if the alternative provision at BCA will be closed.* ***VB explained*** *that at present, the BCA provision will remain open due to the limited the number of students places.* ***A Trustee challenged*** *if the removal of the twelve-week course could pose as a threat to students becoming long term students.* ***AH explained*** *that there is a behaviour contract in place and that students cannot redo the twelve-week programme.* ***A Trustee asked*** *if the Youth Zone will be used to support students at the Alternative Provision.* ***AH*** *confirmed that he works closely with the Youth Zone and added that there are benefits to being based on site at the Halliwell Jones Stadium, with support provided by the Warrington Wolves Foundation.* ***A Trustee asked*** *if the current Alternative Provision site is viable for the growth in numbers.* ***AH explained*** *that the capacity is 34. AM added that if successful with the Free School application, a capital funding application would then be made.* ***The CEO asked*** *the Trust Board for their endorsement to agree to the application of the Free School.* ***All Trustees gave their unanimous approval to endorse the application for an Independent School.*** A brief discussion took place regarding the location of the Alternative Provision, and it was agreed that the location of the site is excellent.	
11.	**Admissions Approval for Academies to Consult** (for information and discussion) AL reminded Trustees of their statutory duty to approve admissions arrangements annually, confirming that TCAT operates a single Admissions Policy across the Trust, with the exception of The Sutton Academy and South Wirral High School. AL noted that admissions arrangements must be formally consulted on every seven years and confirmed that a consultation was undertaken last year for several Warrington academies. AL outlined the admissions consultation timeline, which runs from October to January, with final arrangements confirmed in February and published by 15th March. The final admissions arrangements will be presented to the Trust Board for approval at the next meeting on 4th December. AL added that email approval is used to confirm Trustee agreement where necessary.	**AL** **10 mins**

	AL shared that South Wirral High School will hold an Extraordinary LGCB meeting on 15th September 2025, and The Sutton Academy will begin its consultation on 12th September 2025. Both academies are currently reviewing their sixth form provision due to low student numbers, with the potential for closure. AL explained that any amendment or removal of sixth form provision would require a formal admissions consultation. ***A Trustee queried i****f the decision is to close the sixth forms and when to close.* ***AL confirmed*** *that this is correct.* ***The CEO stated*** *that the closure of a sixth form is a decision of the Trust Board, emphasising the importance of ensuring a thorough consultation process has been completed and that the Board are firm and comfortable with the decision making that takes place.*	
12.	**Finance Update** (for information and discussion) <u>Budget:</u> Period 11 Financials: DH explained that the year end is in the process of being finalised. The operating position in July is in a surplus of £320,000 adding that most academies are in surplus with the exceptions of Beamont Collegiate Academy, Dallam Community Primary School and the TCAT Centre. DH added that Priestley College are also working in a deficit due to a drop in student numbers which have caused additional financial strain on the academy. DH referred to the year-end work that is taking place in preparation for the upcoming audit. DH added that the academies who are in a deficit are being supported to support with their budgets and ongoing support is being provided by the Finance Team to support Heads and Principals. <u>Year End Readiness:</u> DH shared that the Finance Team is well prepared for a year-end audit. A quality report has been developed and rationalised in preparation for approval for 11/12. ***A Trustee asked*** *if the Civica system is now firmly in place.* *DH confirmed that this is now in place and is working.* ***A Trustee asked*** *if TCAT are happy with the new audit partner.* ***DH confirmed*** *that he is pleased with. DH added that Murray Smith have been appointed to make this a more concise process.* ***A Trustee asked*** *what the charge was to cover the stats.* ***DH confirmed*** *that the cost is approximately £2k.* DH assured Trustees that the Trust are in a good financial position. AM highlighted that benchmarks are in place to support academies with budgets and spending, and this will improve over time with the implementation of a more centralised approach.	**DH** **15 Mins**

	<u>Procurement:</u> DfE v30 basket via CCS DH shared that benchmarking has been done to protect the Trust from spikes in increases. DH added that the Trust is moving to a government-endorsed utility purchasing basket to mitigate price volatility. DH explained the benefits which covered the following: • V30 mandated for Central government • Satisfies procurement requirements (OJEU Compliant Framework) • Benchmarking suggests further potential savings • Buying up to 30 months out spreads the risk and this will result in savings across the Trust. <u>VAT:</u> DH shared that the application for TCAT VAT Group was approved by HMRC in August, covering TCAT and TCAT Educational Outdoor Services. DH explained the benefits of this are as follows: • Can recover VAT on Ty'n-Y-Felin spend • One joint VAT return, not multiple • No VAT chargeable between the entities • Ability to add potential trading subsidiary in future • Streamlines VAT recovery and reduces administrative noise between entities. ***A Trustee asked*** *if a TCAT academy would pay VAT for a trip to Ty'n-Y-Felin.* ***DH confirmed*** *that there is no VAT for educational trips for any client, whether that be a TCAT academy or external client.* <u>TCAT Directors Identity Verification Guide:</u> DH explained that the Directors Identity Verification has been introduced to limit fraud. DH added that instructions have been shared and offered his assistance should any Trustees require any support. The completion date for this check is Friday 31st October. ***DH requested*** *that all Trustees complete the TCAT Directors Identity Verification.* ***A Trustee asked*** *if they could come on site to complete this.* *DH offered support to ensure all verifications are completed.*	
13.	**Estates and Summer Projects** (for information and discussion) <u>Estates:</u> AL provided a verbal update relating to the summer projects that took place across July and August, providing Trustees with further details relating to the	**AL** **10 mins**

	work that has been completed, accompanied by images of the projects that have been completed. AL explained that significant works have been completed at Padgate Academy, including classroom refurbishments, new labs, and improved facilities for SEND students. Other academies benefited from new toilets, hospitality suites, and playground enhancements, with ongoing projects at Broomfields Junior School and Meadowside Community Primary and Nursery School. It was agreed the level and quality of work was impressive and will have a positive impact on TCAT academies. AL highlighted the significance of works on improving students learning and provided enhanced working environments for staff. <u>IT</u>: The Trust has completed major IT upgrades, including migration to Windows 11, improved network security and the integration of all academies into the Trust's email and IT systems. AL explained these changes address previous disparities in readiness and equipment at an academy level. <u>Ground Source Heat Pump Project:</u> AL explained that the ground source heat pump challenges faced at Padgate Academy are in the process of being rectified, adding that the correct procedures have been followed to find a resolution. AL explained that a complex process has been followed to rectify the faults that have been experienced with the ground source heat pumps. ***A Trustee questioned*** *if the company who installed the ground source heat pumps are still operating.* ***AL confirmed*** *the company remain in existence and continue to operate.* ***A Trustee asked*** *AL if she is satisfied with the capacity within the Estates Team.* ***AL confirmed*** *that she is happy with the Estates Team and praised the work that is being carried out by Paul Sinnott and Lisa Gannon.*	
14.	**TCAT Subsidiary Companies** (for information and approval) AL informed Trustees that TCAT currently operates one subsidiary company, TCAT Outdoor Educational Services Limited. A brief overview of Ty'n-Y-Felin Outdoor Education Centre was provided, outlining how the centre will be managed by the Trust. AL explained that the company's objectives focus on general commercial activities, with TCAT acting as the sole Member of the company. In accordance with the Articles of Association, the TCAT Trust Board is responsible for appointing Company Directors. DH introduced a proposal to establish a second subsidiary, TCAT Trading Services Limited, which is yet to be registered with Companies House with further details to be shared at the next meeting.	**AL/ DH 15 mins**

	AL and DH delivered a short presentation to Trustees, referencing the Board's guiding principles and the recommendation to maintain agility in decision-making. AL emphasised the importance of keeping the Board of Directors to a manageable size. It was confirmed that AM, AL, and DH are the current Directors of TCAT Outdoor Educational Services Limited by virtue of their roles. HP and JC also serve as Directors, with the option to appoint additional members if required. AL shared a visual representation of the company structure, underpinned by the Articles of Association and the Shared Resources Agreement. He outlined the roles of Executive Directors (TCAT staff) and Non-Executive Directors (TCAT Trustees), noting that the principles of this structure extend beyond TCAT Outdoor Educational Services Limited to include the operation of the Outdoor Education Centre, which will host external clients such as Duke of Edinburgh groups. ***A Trustee stated*** that he would like to have six Directors for TYF rather than five. ***The CEO explained*** *Associate Directors can be taken on to support without approval rights.* ***JC commented*** *that the addition of a sixth Director would be beneficial.* ***A Trustee asked*** *if Steering Group meetings will be replaced with Director's meetings.* ***AL shared*** *proposed schedules and agendas with core focuses relating to Ty'n-Y-Felin will be implemented going forward, including attendees and key documentation.* DH stated that adding Directors is not a sensible decision given the small annual turnover, adding that an Associate Director would be a better option. A Trustee commented that an odd number of Directors supports with voting. AL stated the DfE recommendations for companies for MATs recommend an odd number of Directors. A Trustee added that there is added benefit to bringing in external support are valuable. AL agreed with this comment, adding that external support and guidance can be brought in to support. ***A Trustee questioned*** *if an Associate Director is needed.* ***The CEO confirmed*** *that Ty'n-Y-Felin was set up which has raised the question on the structures and appointment of Directors, explaining that this has to come through Trust Board.* A Trustee stated that there is an advantage of adding an Associate Director because it provides the Trust with an element of control for the future. ***A Trustee asked*** *if the Associate Director would have voting rights.* ***AL confirmed*** *that the Associate Director would not have voting rights.* A Trustee raised that external advice should only be taken from an individual who can provide support and guidance that can not be given by the Directors in place.	

	A Trustee commented that it is important to follow company director structures, adding the advantage of having people involved as Associate Directors as and when required. ***A Trustee asked*** *for clarification as to what Trustees were being asked to approve.* ***AL explained*** *for clarification that Trustees were being asked to approve the company structures that had been shared in the presentation delivered to Trustees.* ***All Trustees approved the adoption of the proposed company structure.***	
15.	**Policies** (for information and approval) <u>Policy Schedule Update:</u> AL provided Trustees with a verbal update relating to the division of the Policy Schedule to support academies with accessing the policies which are relevant. AL explained that historically, the Policy Schedule has been an extremely large document, and at times has caused confusion, therefore, an academy Policy Schedule has also been developed to guide Heads and LGCB's with the policies that need to be brought to the attention of academy boards. ***A Trustee challenged*** *that some of the statutory policies do not apply to Priestley College.* MS noted this and it was agreed that MS and AL would check through the guidance to ensure all academies are accurately represented. <u>Succession Policy (for approval)</u> ***A Trustee queried detail in Appendix One of the Succession Policy and proposed recommendations in line with the LGCB Terms of Reference.*** ***These recommended amendments were agreed by the TCAT Central Team and it was agreed these would be applied.*** <u>Access to Trust and LGCB Papers Policy (for approval)</u> MS explained that there has been a minor amendment to this policy and highlighted that the only change is the title of the Local Governing Challenge Board. ***MS sought approval from the board to approve this policy.*** ***The Access to Trust and LGCB Papers Policy was unanimously approved.*** <u>Health and Safety Policy (for approval)</u> ***A Trustee asked*** *if academies share their health and safety reports with JCNC.*	**AL/ MA** **15 mins**

	BL confirmed** that health and safety is discussed at JCNC Business meetings which is taken from the individual academies to ensure a holistic overview is shared.* ***MS sought approval from the board to approve this policy. ***The Health and Safety Policy was unanimously approved.***	
16.	**AOB:** There was no other business discussed during this meeting.	
17.	**Date and time of next meeting** Thursday 11th December 4-6pm	
18.	**Part Two – Confidential** Confidential items were recorded in a confidential document.	

The Chair closed the meeting at 18:14pm.

Actions:

Minute Ref.	Action to be taken	By Whom	Completion date
5	Update Register of Interests on GovernorHub.	All	ASAP
9	Share detailed analysis of headline data with trustees.	VB	ASAP
11	AL, MS and VB to review the Academy Policy Schedule to ensure Post 16 statutory policies are accurate	AL, MS and VB	ASAP
12	Complete the compulsory identity verification checks for directorships by November and provide the reference number as required	All Trustees	W/C 03/11
14	Invite Christine Rule to become an Associate Director of Ty'n-Y-Felin Outdoor Education Centre.	MS	12/09/2025
15	Make required amendments to the Succession Policy and send to LB.	MS	ASAP