



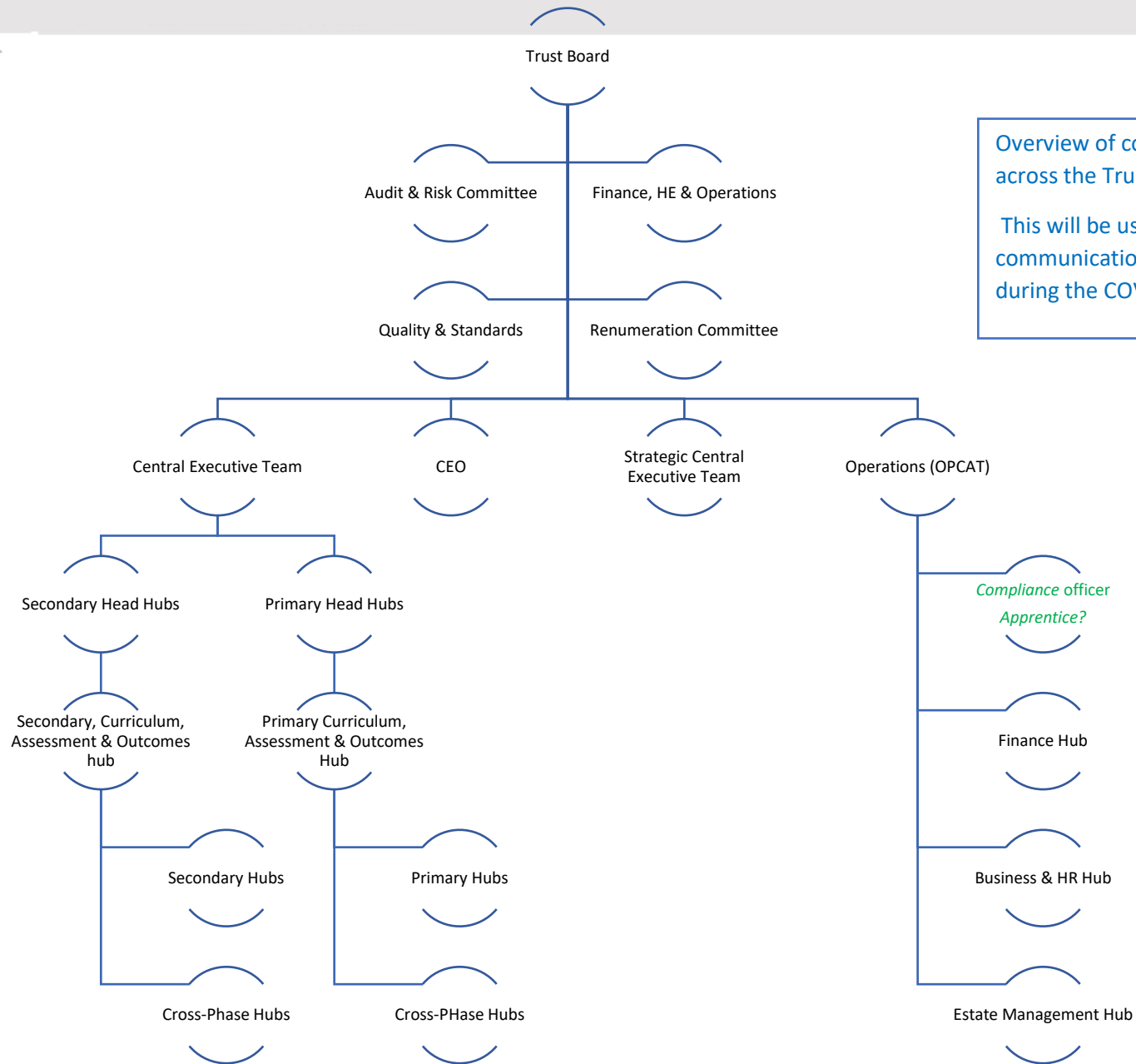
In line with the INTERIM communication strategy, it is important to consider how we use existing hubs to support and facilitate in the delivery of communication and Trust wide activities with all stakeholders during the current COVID-19 school closures. A range of emergency policies will be distributed across the Trust to support with procedures and practice and it is recognised that Hubs will be able to support in the effective delivery of these.

### Communication Lines and Network

Additional meetings and communications will take place as the need arises. Initial priorities have been identified.

Hub	Detail
Primary and Secondary CAO Hub	<ul style="list-style-type: none"> <li>• Implement the interim Teaching and Learning policy</li> <li>• Curriculum planning post-Easter and continuity</li> <li>• Assessment and reporting</li> </ul>
Safeguarding Hub	<ul style="list-style-type: none"> <li>• Implement the interim Safeguarding policy</li> <li>• Implement the interim Attendance policy</li> <li>• Meet to discuss key issues arising across the Trust and wider</li> <li>• Share best practice across the Trust</li> <li>• Support with work around vulnerable pupils</li> </ul>
Finance	<ul style="list-style-type: none"> <li>• Oversee Trust finances</li> <li>• Purchase food vouchers (pre-Easter) &amp; oversee purchasing for COVID-19</li> <li>• Continue with budget planning and setting 2020</li> </ul>
Business and HR hub	<ul style="list-style-type: none"> <li>• Implement the interim Emergency Data protection policy</li> <li>• Implement the interim Staff Absence policy</li> <li>• Monitor attendance and staffing across the Trust</li> <li>• Meet to discuss issues arising across the Trust</li> </ul>
Operations (OPCAT)	<ul style="list-style-type: none"> <li>• Operational overview and strategy of the Trust</li> <li>• Sharing any changes, government guidance and implementation into academies</li> </ul>
Primary Head Hub Secondary Head Hub	<ul style="list-style-type: none"> <li>• Implementing policies in own academies</li> <li>• Sharing and planning post-Easter working</li> </ul>
EBACC subject hubs	<ul style="list-style-type: none"> <li>• Potential units of work planning, under the direction of the secondary CAO group, including supporting with Y11 transition</li> </ul>
Transition	<ul style="list-style-type: none"> <li>• Transition planning for Y6</li> </ul>
PD	<ul style="list-style-type: none"> <li>• Implementation of wider curriculum offer, supporting enrichment offer and well-being</li> <li>• Supporting staff well-being</li> </ul>

**TCAT Hub Communication, Monitoring and Reporting (pre-interim arrangements)**



Overview of communication and reporting across the Trust.

This will be used to identify effective communication, project work and guidance during the COVID-19 partial closures.