

TCAT Members Meeting

held at Priestley College (Room-P1:16) on Friday 17 March 2017 at 3.00 pm

Minutes of meeting

Present:

Member:

Steven Broomhead (SB) No affiliation
 Steve Whatmore (SW) Bridgewater HS
 Andrew Cannell (AC) Priestley College

In attendance:

Howard Platt (HP) BCA Chair of Trustees
 Andrew Moorcroft (AM) BCA
 Tim Long (TL) Bridgewater HS
 Vicky Briggs (VB) Great Sankey PS
 Angela Grace (AG) Penketh South PS
 Matthew Grant (MG) Priestley College
 Bev Scott-Herron (BSH) Sir Thomas Boteler CofE HS

		ACTIONS														
1)	<p>Welcome and Introductions MG welcomed everyone to the first ever Members meeting of The Challenge Academy Trust. Colleagues introduced themselves.</p>															
2)	<p>Apologies Member: David Mowat (DM) Priestley College Jane Griffiths (JG) Sir Thomas Boteler CofE HS CET: Ben Dunne (BD) Penketh HS</p>															
3)	<p>Chair for this and Future Meetings Following a short discussion it was agreed that SW would act as Chair.</p>															
4)	<p>Agreeing Members and Terms of Office The Members present agreed to take up their appointment as Members and also agreed to the appointment of Jane Griffiths and David Mowat in their absence. It was agreed that the Term of Office for members would be 4 years and that at the start of the Trust 2 (to be decided by lot) would serve a 3 year term so as to ensure that there was continuity of membership going forward.</p>															
5)	<p>Agreeing Trustees A list of the nominated Trustees together with a short biography was circulated. SW took the group through the details of each nominee. The Members present unanimously agreed the appointment of the following as Trustees of TCAT:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Howard Platt</td> <td style="width: 50%;">John Monaghan</td> </tr> <tr> <td>Matthew Grant</td> <td>Neil Pearson</td> </tr> <tr> <td>Jane Griffiths</td> <td>Stuart Titchard</td> </tr> <tr> <td>Paul Hinds</td> <td>Linda Waterson</td> </tr> <tr> <td>Gemma Johnson</td> <td>Stephen Whatmore</td> </tr> <tr> <td>Toby McCormac</td> <td>Sheila Yates</td> </tr> <tr> <td>Maureen Mellor</td> <td></td> </tr> </table> <p>It was noted that 6 of the Trustees will be appointed for a period of 4 years and 3 for a period of 3 years (to be decided by lot) with the Chief Executive serving as an ex-officio Trustee.</p>	Howard Platt	John Monaghan	Matthew Grant	Neil Pearson	Jane Griffiths	Stuart Titchard	Paul Hinds	Linda Waterson	Gemma Johnson	Stephen Whatmore	Toby McCormac	Sheila Yates	Maureen Mellor		
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6)	<p>Appointment letter including aims and values and Memorandum of Understanding Appointment letter: MG took the group through the draft appointment letter. This will be amended to include the initial period of office once it was agreed. The remainder of the letter was approved</p>															

	<p>subject to reference to the proposed annexes (see Memorandum of Understanding, Vision Statement and Initial Aims and Objective). MG pointed out that a similar letter will also be issued to Trustees.</p> <p>Memorandum of Understanding: MG outlined the purpose of the Memorandum and pointed out the minor amendment to part 1 which now referred to the Vision as well as Aims and Values, and to section 8 where part f had been added.</p> <p>AC: Suggested that the Memorandum was not clear enough that it was not a legally binding document and that a line to clarify this be inserted. This was agreed and MG will liaise with Jamie Otter from Browne-Jacobson to agree the final wording.</p> <p>Vision Statement: This was the version that had been put together by the Governance Working Group during the Due Diligence process and it had been shared with the Regional Schools Commissioner and the Head Teachers Board.</p> <p>Initial Aims and Objectives: This paper had been prepared by BD and was based on the applications that had been submitted by Priestley and by TCAT for it to become a Sponsor Academy Trust. SW pointed out that this would be reviewed as an ongoing working document as the Trust evolved.</p>	<p>MG</p>
<p>7)</p>	<p>Trust Update including Governance Structure</p> <p>Members were updated by Principals and Headteachers on the progress regarding the Trust. It was noted that the Articles of Association have yet to be finally agreed by the Church of England's legal advisors. Jamie Otter is confident that these will finally be confirmed on 20 March to allow the formal setting up of the company.</p> <p>Draft Articles had been shared with Governors and nominated Trustees during the consultation and due diligence process. Following a question from SB it was agreed to circulate these in draft form to all Members.</p> <p>Members were informed of the current proposed timeline with Bridgewater, Penketh and Beamont due to become part of TCAT on 1 May with Priestley and Great Sankey Primary on 1 June. We anticipate that Sir Thomas Boteler will become a sponsored academy on 1 May. Penketh South is looking to convert in October.</p> <p>The draft Governance structure was discussed, it outlines the Trust Board and proposed committees. It was pointed out that Local Governing Bodies were likely to reform their structures following the creation of TCAT.</p> <p>SB asked for clarification on the legal liabilities and the insurance situation for Members. MG reported that as it was a Charitable Trust there would be no personal liabilities and it was a very similar position to those who were Governors at incorporated colleges. He will however seek clarification from Browne Jacobson.</p>	<p>MG</p> <p>MG</p>
<p>8)</p>	<p>Future Meetings</p> <p>It was agreed that future meetings would be held at 3.00pm on Fridays to help to facilitate attendance by David Mowat.</p> <p>The next meeting will be 3.00pm Friday 30 June. It is anticipated that there will need to be no more than 3 Members meetings per academic year.</p> <p>It was pointed out that the Trust was in the process of appointing a clerk who would clerk future Member and Trustee meetings.</p>	